

**WEST HARTFORD-BLOOMFIELD HEALTH DISTRICT  
APPROVED BOARD MEETING MINUTES- CONFERENCE CALL  
THURSDAY, MARCH 26, 2020**

**I. CALL TO ORDER**

Chairman Hart called the meeting to order at 11:08 a.m. Chairman Hart welcomed new board member Karen Harrington. He thanked the health district staff as the past month has focused on the public health crisis and the COVID-19 pandemic.

Members Present: Matthew Hart, Scott Aronson, Robert Smith, Paula Walek, Karen Harrington, Phyllis Hyman, and Tanya Barrett

WHBHD Staff Present: Aimee Krauss

**II. APPROVAL OF MINUTES OF THE FEBRUARY 19, 2020 BOARD MEETING**

Chairman Hart asked for a motion to approve the minutes of the February 19, 2020 Board Meeting. Member Walek moved and Member Hyman seconded a motion to approve the minutes. The minutes were approved unanimously.

**III. APPROVAL OF MINUTES OF THE HUMAN RESOURCE COMMITTEE  
MEETING ON FEBRUARY 19, 2020**

Member Walek moved and Member Aronson seconded a motion to approve the minutes of the Human Resource Committee meeting on February 19, 2020. The minutes were approved unanimously.

**IV. APPROVAL OF MINUTES OF THE HUMAN RESOURCES COMMITTEE  
MEETING ON MARCH 10, 2020**

Member Walek moved and Member Aronson seconded a motion to approve the minutes of the Human Resource Committee meeting held on March 10, 2020. The minutes were approved unanimously.

**V. APPROVAL OF MINUTES OF THE WEST HARTFORD-BLOOMFIELD  
HEALTH DISTRICT PUBLIC HEARING ON MARCH 9, 2020**

Member Walek moved and Member Aronson seconded a motion to approve the Public Hearing minutes of March 9 2020. The motion was passed unanimously.

**VI. ACTING DIRECTOR'S REPORT**

Acting Director Krauss provided an update on the number of current cases for each town. The number of long-term care cases continues to be a concern to the District. Acting Director Krauss stated that DPH is the licensing authority, however the public health nurses continue to field calls from infectious control nurses on cases and lack of personal protective equipment. The District has sent numerous emails to DPH expressing the need for assistance in facilities. Acting

Director Krauss discussed the need for social distancing in grocery stores; staff have been making site inspections. Salon inspections have ceased. Acting Director Krauss discussed loss in revenue between salon inspections and pool licenses. Acting Director Krauss reviewed the drafted Emergency Leave Policy for district staff in regards to COVID-19.

## **VII. APPROVAL OF CHRISTOPHER HANSEN, RS, MPH, AS ACTING DIRECTOR OF HEALTH**

Member Walek moved and Member Hyman seconded a motion to approve Christopher Hansen as Acting Director of Health, in the absence of the Director of Health. The motion was passed unanimously.

## **VIII. CHAIRPERSON'S REPORT**

Chairman Hart in accordance with Connecticut General Statutes Section 1-200(6)(A), the District Board intends to enter executive session for the purpose of discussing the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee. Member Walek moved and Member Aronson seconded a motion to go into executive session at 11:41 a.m.

The Executive Committee directed Chairman Hart to offer Acting Director of Health, Aimee Krauss, the promotional opportunity to serve as District Director of Health and negotiate the terms of her employment in that capacity, subject to ratification of the full Board at its meeting.

The Executive Committee came out of Executive Session at 12:00 p.m.

Full Board Back in Session: Member Hyman moved and Member Walek seconded a motion to offer Acting Director Krauss the promotional opportunity to serve as District Director of Health. The motion was approved unanimously

## **IX. OTHER BUSINESS**

NONE

## **IX. ADJOURNMENT**

The meeting was adjourned at 12:05 p.m.